

**Cullompton Swimming Pool Campaign  
Committee Meeting 47  
Tuesday 15<sup>th</sup> July 2014 – Padbrook Park**

Present: Dave Haslett (Chair), Lynne Read, Mary Christie (minutes), Cat Margrie, Meryle Staddon, Roy Gould, Lynn Craddock

Apologies: Camille Harrison, Joyce Giffard, Kevin Hurford

**1. Site Tour**

The meeting began with a tour of the indoor bowls hall at Padbrook, which is to be the site of the new pool. We thought there would be enough space to allow us to split the learner and hydrotherapy pools into two, so that schools could use the learner pool at the same time as hydrotherapy sessions were taking place. The hydrotherapy section would be screened off for privacy, and if this was a dedicated hydrotherapy pool then the screen could be permanently fixed in place.

We then inspected the site of the Family Fun Day and looked at how we could make best use of the space and bring the activities closer together than they were last year.

**2. Acceptance of previous minutes**

Unanimous.

**3. Updates and matter arising from previous minutes**

Lynne Read is going away for a few months from 31st October so will not be available to volunteer again until she returns.

**4. Accounts Update**

Lynne will provide a receipt for the purchase of the till and we will reimburse her using the £50 grant we received from the Town Council.

Camille is trying to find out about a second Lloyds Bank account and whether there is anything in it.

We agreed that it would be a good idea to relaunch the Mile of 20p challenge with a new promotion in the shop window.

**5. Shop Update**

Dave updated the job description for a new shop manager using suggestions put forward at the last meeting and this one, and he will advertise the vacancy immediately.

The suggestions this time were to have the manager organise the rota of volunteers, and to have them *suggest* any significant layout or procedural changes to the committee and get their agreement before carrying them out.

Involve have said they should be able to get us volunteers for the shop as well as for one-off events. However, they need us to have a set of written policies in place before they can do this. These

policies cover things like recruitment of volunteers, training and development, health and safety, and so on. Dave and Camille will work with Involve to get these policies set up.

Lynne circulated copies of the daily takings from the shop. They show a continual improvement since the revamp in April and May. She said that if we can keep the stock turning over then our sales will continue to improve. We have met our daily target of £100 a number of times recently, including 3 times in the same week.

Phil James has not been able to take away unwanted bric-a-brac due to illness and a holiday, but we hope he will resume doing this soon. In the meantime Lynne and Pat will take the items to the tip.

#### Shelving in the storage area

Pat Read came along to install shelving in the upstairs storage area but found that it had not been cleared out, so he was unable to carry out the work. He will come back when it has been cleared. [Update: the shelving has now been installed – thanks Pat!]

We are short of shop volunteers at the moment as several of them are either ill or on holiday. As a result, volunteers who normally help with the sorting and ironing are being asked to man the till.

A schoolgirl from the Community College has been working at the shop on work experience, supervised by Lynne.

#### Parking Restrictions

New parking restrictions have been introduced in Fore Street in an effort to keep the traffic flowing. The designated loading/unloading space for our shop is outside the White Hart Inn, but no stopping at all is allowed between 8.00 am – 10.00 am and 4.00 pm – 6.00 pm. Traffic wardens have been seen in the street enforcing the new restrictions. We will need to make donors aware of this.

## **6. Fundraising Update**

#### Sponsored Cycle Ride

Dave is still collecting money from sponsors.

#### Arts, Crafts and Flower Festival at St. Andrews Church

Although the event was not well attended it generated interest in our campaign and we gained a young volunteer for the shop during the school holidays. Several people expressed interest in the sponsored walk. The organisers have sent us a letter of thanks for taking part.

#### Town Fair

The Town Clerk, Judy Morris, has sent us a letter thanking us for our efforts in making the fair a great success.

#### Plymtree festival – Monday 25<sup>th</sup> August

Lynne applied for us to have a stall and a float at this event, but due to a lack of space they can only accommodate the float, and no vehicle or stall. Lynne will have a private stall there and said she would set aside part of it for the campaign.

#### Family Fun Day – Sunday 7<sup>th</sup> September

Mary is trying to book two people who do body art, face painting and nail painting. Lynne said it was important that they each did different things and didn't compete with each other on the day.

Cat said she would bring several volunteers along to the event.

We are still waiting to hear whether the Town Council will lend us their gazebos again this year, and how much they will charge for erecting them.

**Action Point** – Mary to follow this up with the Town Clerk.

#### Roles allocated

1. Design, advertising, media contact, insurance checks – Dave
2. Design, printing and laminating – Dave and Lynne
3. Making contact with all agencies connected with the event – Mary
4. Planning and layout of pitches, vehicle access, etc – Lynne
5. Procuring volunteers – Lynn C.

Stallholders will be accepted under the same conditions as last year.

#### Lynne's camper van

We agreed to use Lynne's camper van for tea/coffee breaks for volunteers and to serve ice cream to the public. We will have a dedicated First Aid tent, as last year. Lynne can also provide a 5 foot high partition if we need it..

#### Raffle Books

Lynne has arranged for two volunteers to put together raffle tickets books which we will use to raffle prizes for the Family Fun Day. We will need a Gaming License from MDDC in order to sell the tickets in advance.

**Action Point** – Dave to find out about obtaining a gaming licence.

#### Sponsored Walk – 17th August

Lynne will ask Exeter Road Garage if they can let us have a minibus to bring home walkers at the end of the walk.

Cat said she could provide first aid support for the walk.

[Update: Cat is not available – we are still looking for first aid cover.]

#### Float

Roy has applied to Kentisbeare fête for a space for our float. They charge £15, which we agreed to pay.

The float is needed by Wiltshire Air Ambulance on the day of our Family Fun Day, so we agreed that we would remove our promotional items from it and display them in our information tent instead.

### **7. Feedback from MDDC Economy & Enterprise meeting**

Representatives from MDDC held a public meeting on Tuesday 8<sup>th</sup> July, which Mary and Roy attended on our behalf. They were asked to complete a questionnaire about how grant money allocated for Rural Enterprise and Local Livelihoods should be spent. They are looking for enterprises that will be sustainable and will offer employment. Mary and Roy gave them details of

our campaign.

## **8. Meeting with the CCA**

The CCA has asked us to hold a meeting with them to clarify our position and future as a section of their association. Dave, Mary and Camille will attend this.

[Update: the meeting took place on Friday 1<sup>st</sup> August.]

## **9. Survey**

We agreed that we would start distributing survey forms to the surrounding towns and villages after the Family Fun Day in September. Lynne will start printing the forms now.

Mary will look at the population figures for each community to help decide how many forms we will need.

Dave said we would need to arrange local collecting points for the forms in each community. Roy volunteered to make the necessary arrangements. Each copy of the survey will need a note attached to say where to return it.

Dave suggested that each collecting point should have some of our information leaflets. Lynne said there were plenty of cover pages left over, and these already gave information about the campaign. She will attach these to the new survey forms until they are all used up.

## **10. Any other business**

Dave once again requested mini biographies from the 3 committee members who have not yet provided them. Photos of all committee members are now on our website.

## **Date of next meeting**

Tuesday 5th August, 6.30 pm at Padbrook Park (The Bunker).