

CULLOMPTON SWIMMING POOL CAMPAIGN Committee Meeting Tuesday 16 th August, 2016, 6.30pm, Tesco Training Room	
Liza Oxford-Booth	Chair
Lynne Read	Treasurer
Heather Crispin	Secretary
Lynn Cranbrook	LC
Mary Christie	MC
Pam Hancock	PH
Meryle Staddon	MS
Cat Margrie	Project Manager
Dave Haslett	DH
George Andrews	GA

Apologies	Roy Goulding, Emily Wallbridge
Minutes	Minutes accepted as a true record of July Meeting Proposed: DH, Seconded: CM, Vote: All in favour
Matters arising	CM requested minutes are sent in PDF format.
Committee Membership Appeal	<p>Chair received letter from Carol Harrison requesting the reason she was not voted on to the Committee and for the decision to be reversed. The appeal was discussed and the original decision upheld. The committee agreed CH had worked hard during her previous tenure as Shop Manager, but there were incidents which resulted in some shop volunteers refusing to work under her management. CH asked volunteers to undertake roles they were not comfortable with (<i>the policy has always been volunteers undertake jobs they are comfortable with</i>) and in particular the manner in which these requests were made along with some of the curt messages in the shop diary. CH's managerial role was for day to day running of the shop; bigger changes were implemented without consultation of the Committee who remained in overall control. Refusal to take advice on money making ideas, best selling items and removing items which remained unsold for a considerable time taking up valuable shelf space were also taken into consideration.</p> <p>The reduced staffing made it difficult to run the shop and CH therefore has to work many of the shifts herself. After she resigned the volunteers who withdrew their services returned to help with the shop. CH was advised she was welcome to continue working in the shop and to be a guest at committee meetings.</p> <p>Chair will write letter advising CH of Committee's decision Proposed: CM, Seconded: LR, Vote: All in favour</p>

Single point of contact	The shop address will be used for all correspondence, and the Chair's name will be on all contracts and invoices. Proposed: LR, Seconded: CM, Vote: All in favour
Shop/Public Contact	Shop volunteers unable to open up/work shift should ring as soon as possible LC 07971338901 or MS 01884 33358. Volunteers offering their services, collections, and advertising to ring LC 07971338901, MS 01884 33358 or Chair 07771768808 Proposed: LR, Seconded: CM, Vote: All in favour
Assignment of Committee Role	Social Media updates will be made by Chair, MC & GA Tesco Contact – Chair
Shop Update	July Takings £1526.25. The new five week (item in shop for four weeks will be put on sale in week five. If not sold after one week they will be disposed of) system for clothing and bric brac started on 1 st August using colour code system. Clothing Survey showed approximately 45 items a week were sold
Account Update	Bank balance £78,655.86. Monies in hand £629.63 (collection tins, 20p a mile tubes, donation and shop takings). Expenses: Architect fees £1760.77, Guildhall Hire, Bradninch Coffee Morning £30, Gambling Licence £20, Town Hall Hire, Cullompton, Bingo night £30 GA agreed to purchase necessary items to save the Charity postage. Utilities OPUS Energy increase is 16p to 20p from 29/9. Treasurer has secured a better four year deal with SSE – no early cancellation penalty if shop were to close. Proposed: LR, Seconded: Chair: Vote: All in favour
Fundraising	Bingo 23 rd September Cullompton Town Hall Coffee Morning with Christmas Draw 17 th December Cullompton Town Hall
Insurance	Quotes being requested
AOB	Thank you to volunteers on Sunday 21 st August at Kai-ora AGM 13 th October at Community House Accounts to Charity Commission Chair meeting with Architect for plan update
Date of next meeting	12 th September, 2016, 6.30pm Tesco Training Room